

# OTC E-News Issue 9



#inspireanengineer

#2018yearoftheengineer

## A few words from the Chief Executives Office

OTC is facing exciting times – we are continuing to invest in centre facilities including training/meeting rooms for hire. OTC's apprenticeship pipeline of young talent remains strong. We have a number of employers who are workforce/succession planning enabling them to 'future proof' their business so they are not adversely affected by the predicted skills shortage in the sector (estimated at over 200,000 people per year to meet demand). We have seen an increased trend for bespoke training courses delivered on employer premises. Investment in team leading, customer service and administration apprenticeships continues to be brisk as employers realise the value of upskilling existing staff. An employer breakfast seminar is planned for the autumn period and we do hope you will join us.

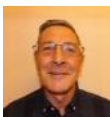
## Workshop Update



We have recently purchased a pneumatics training kit to enhance the already established PLC units in the electrical/electronic workshop. We can't wait for the learners to try it!

We are also awaiting delivery of a generous donation for the workshop from Hellerman Tyton and we would like to thank Warren Young and Damien Bray for their generosity. This will undoubtedly give our apprentices invaluable hands on experience. Await further updates of this in the next newsletter!

## Staff Update



Colin Grimshaw, our new Mechanical Engineering Workshop Tutor, brings a wealth of experience to offer our mechanical apprentices and is also a qualified Assessor and Internal Quality Assurer.

Robbie Lambert, our new Apprentice Administrator, is based in the Business Support Team and is working to achieve his apprenticeship in Business Administration.



We welcome both Colin and Robbie to OTC and are very pleased to have you both on our team.



We are delighted to announce that Nick Eglin has recently been promoted to Centre Manager. We wish him great success in his new role.



We held our very own 'World's Biggest Coffee Morning' on the 28<sup>th</sup> September, raising vital funds for Macmillan Cancer Support. We ran a 'tuck shop' for our apprentices and staff every day in the run up to the event and we are very pleased to announce that we raised a fantastic **£224.00!**

A big **thank-you** to all staff, apprentices and customers who supported us.

# OTC E-News Issue 9 – continued

## Latest Awards at OTC

We have 2 Employees of the Quarter for August 2018.



**Lee Johnson**, Curriculum Manager, in recognition of his enthusiasm, hard work and commitment. Lee is a member of staff who always “goes beyond the call of duty” and is frequently on hand to sort out problems, give help or advice. Lee is a key figure in the development of new apprenticeship standards, is very knowledgeable and is the Lead IQA who successfully lead the business through an Awarding Body inspection. Got a question regarding engineering apprenticeship pathways? – then Lee is the “go to” person.

**Andy Gordon** in recognition of the impact he has had on the team and business in a short space of time. Described as a “strong team player”; Andy’s “can do” approach and enthusiasm has positively resonated with a number of colleagues; he shows “initiative” and “wants to get things right first time” and is a “strong addition” to the OTC team. Andy has “settled in” very well and demonstrates OTC values in his day to day work.



‘**Apprentice of the Quarter**’ for August 2018 goes to **Thomas Abraham**, Hellermann Tyton Limited. The basis of this award is that Thomas has exceeded the milestone target on his apprenticeship to date and has achieved Distinctions so far for his technical certificate units. Thomas is professional, competent and works safely. He is proving that he will be an excellent maintenance engineer and a valuable asset for his employer.

## Considering taking on an Apprentice?

We currently have **over 50**, high calibre candidates in our talent bank that have already been assessed and checked for eligibility, and are now looking for suitable employers to enable them to progress in their chosen careers.

For further information please contact Melanie on 0161 624 5360 or alternatively you can email [mbailey@otctraining.co.uk](mailto:mbailey@otctraining.co.uk)

## New Apprenticeship Standards Available Now

- ★ Business Administrator (Level 3) – suitable for administrators with some experience in the job role
- ★ Customer Service Practitioner – suitable for entry level candidates as well as those with experience
- ★ Team Leader/Supervisor – suitable for those in a first line management role ie supervisor, team leader, shift supervisor, foreperson and shift manager

Please contact the centre for more information

## Short Courses

**Now available to book for November and December 2018**

### **November 2018**

- Emergency First Aid at Work – 13<sup>th</sup>
- First Aid at Work Refresher – 14<sup>th</sup>, 15<sup>th</sup>
- FLT Refresher (1 day) – 12<sup>th</sup> and 23<sup>rd</sup>
- FLT Novice – week commencing 20<sup>th</sup>

### **December 2018**

- FLT Novice – week commencing 3<sup>rd</sup>
- Emergency First Aid at Work – 3<sup>rd</sup>
- First Aid at Work Refresher – 4<sup>th</sup>, 5<sup>th</sup>
- FLT Refresher (1 day) – 10<sup>th</sup>

Please visit our website [www.otctraining.co.uk](http://www.otctraining.co.uk) for full course information including prices

## Room Hire

- Do you need a space off site for a meeting or a training course?
- Do you need to look at an alternative venue to hold exams?

We now have newly decorated and refitted training/meeting rooms available for bespoke hire. Please call on 0161 624 5360 and speak to Natalie for more information and competitive pricing.